



JOB REQUIREMENTS :

Title: Delivery Driver

Reports to: Manager

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Flexible schedule required. Should be available mornings and/or afternoons, nights, weekends and select holidays
- Greets all customers politely when they enter the restaurant
- Work as a team player to facilitate a pleasant experience for guests
- Friendly, outgoing personality, presentable appearance and personal cleanliness are necessary
- Great communication skills are a must
- Full working knowledge of menu in order to answer customers' questions and provide menu suggestions
- The ability to take direction and work quickly and efficiently under pressure
- Monitors and checks all delivery orders before sending to customer
- Takes money from customers and provides correct change
- Processes cash, credit card and gift card transactions
- Keeps track of cash and credit card tickets and ensures it is balanced at the end of the shift.

Required Skills

- Must be 18 years of age
- Must carry a VALID state issued driver's license
- Must have Proof of Vehicle Insurance
- Must have clean driving record. No "suspended," "court ordered," "provisional," "revoked," "learner's permit/junior license." In the event of a "probationary" license, a TEAM MEMBER will be allowed to drive IF the history requirement is fulfilled.
- Must have up-to- date vehicle renewal permits, e.g. insurance, tags etc...
- No more than three (3) violations in the past two (2) years, e.g. speeding, failure to yield, failure to obey traffic signals, failure to stop, careless driving, not wearing safety belt, using a cell phone/texting while driving, leaving the scene of an accident, reckless driving, any alcohol or drug related violation, hit and run, vehicular homicide or assault, participating in a speed contest, e.g. racing, eluding or attempting to elude a police officer
- No more than one (1) cited accident in the past three (3) years. NOTE: the cited accident is one for when a ticket was issued.

- Ability to communicate in English
- Spanish helpful
- Fundamental reading and writing; able to follow written or verbal instructions
- Fundamental math comprehension
- Must be able to follow directions
- Demonstrates strong customer service and interpersonal skills
- Is able to communicate effectively to a variety of clientele

Work Conditions

- Arrive 15 minutes prior to assigned shift
- Able to work in a high, fast-paced environment, sometimes stressful
- Able to do repetitive work
- Flexible with job duties
- Able to multi-task
- Be able to self-motivate in work environment
- Complete work required within a limited time

Experience

- Restaurant experience helpful
- Customer service experience helpful
- An active member of the armed services who has an expired state license may provide the a current military ID; Provide proof of active military status; Maintain the expired license in accordance with all other motor vehicle requirements.

In the event of a car accident, Harvey's Smokehouse BBQ is not liable for any damages and/or claims made to the driver's personal vehicle.